the mid—atlantic archivist

Volume 9 Number 4 October 1980

THE LANCASTER MEETING

by
Diane Rosenwasser

MARAC's Fall meeting in Lancaster, PA October 31 to November 1 will prove to be an interesting and informative event for all who attend (not to mention fun and exciting!). The Program Committee (John Aungst, Bob Barnes, Jackie Benner, Bob Coley, Ellen Eriksen, Adele Newburger, Diane Rosenwasser, Roy Tryon) has designed a program that has something for everyone.

The theme of the meeting addresses the varieties in archival practices. While some repositories are keyed-in to the computer, others rely on the manual approach to gain intellectual and physical control of their records. In short, to design a uniform system to accommodate all is a mammoth task. In his keynote address, "A National System for Archival Information: Problems and Prospects," Tom Hickerson of Cornell Univeristy will tackle these issues. While describing a system for future national organization, he will discuss the state of the art now and how it evolved to this point. Each of the sessions and workshops explores a facet of archival practice or procedure. New developments and approaches to records as their use changes will be discussed as well.

Continued on page 11

ARRANGEMENTS

by
Robert E. Coley

The Brunswick Motor Inn, Chestnut and Queen Streets, Lancaster (pronounced Lanc'aster), Pennsylvania, will be the site on October 31-November 1 of the Fall 1980 meeting of the Mid-Atlantic Regional Archives Conference. The comfortable hotel, recently refurbished, offers indoor swimming and free parking in the attached garage. Within the hotel complex are three restaurants of varying decor and menu, an unusual night spot called The Library featuring live entertainment in the evening and conversation and backgammon in the late afternoon, and Sarah's, a sophisticated cocktail lounge in a modern Moroccan decor. Golf and indoor tennis are available at nearby facilities.

In addition to the three restaurants located in the hotel, a number of moderate - to low-priced restaurants are within walking distance of the hotel. Several small speciality shopping malls and downtown shopping are also within walking distance of the hotel, as are five movie theaters. The Fulton Opera House, two blocks from the hotel, offers live dramatic and musical presentations.

Continued on page 11

THE LANCASTER COUNTRYSIDE

The mid-atlantic archivist (maa) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia; and the District of Columbia. MARAC seeks to promote the professional welfare of its members; to affect cooperation amongst individuals concerned with the documentation of the human experience; to enhance the exchange of information between colleagues working in the immediate regional area; to improve the professional competence of archivists, curators of textual, audiovisual, and related special research collections, and records managers; and to encourage professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are $5.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to maa for $5.00. Requests for back copies of maa ($1.25 each copy) and membership applications should be addressed to: Martha Slotten, MARAC Secretary, Dickinson College Library, Carlisle, Pennsylvania 17013.

Items submitted for maa publication should be single-spaced, no paragraph indentation, in columns 4 and 1/2 inches wide, and double-spaced between paragraphs. Material should be typed preferably on an electric typewriter using a letter-gothic font ball. Where this is impractical, improvise using pica font and a new ribbon. Send material to Dr. Donald F. Harrison, Editor, the mid-atlantic archivist, National Archives (NNR), Washington, DC 20408. Phone: 202-724-1080

Editorial Staff

Editor	Don Harrison
Associate Editor	Bruce Ambacher
Circulation Editor	Laurie Woods
Staff Editors	Mary Boccaccio
	Mary Wolfskill
Contributing Editors	Vicki Walch
	Mary Elizabeth Ruwell

Joblines

Washington area — call 202-223-2272. 24-hours a day, seven days a week. New listings each Friday.

Baltimore area — call 301-685-5760. 24-hours a day, six days a week (except Wednesdays). New listings begin on Thursday.

Pennsylvania — call 412-362-5627. 24-hours a day. Employers — to list a job, call 412-362-6400.

The Placement Committee is anxious to hear from you. If you have a position available, or if you are seeking one, please contact us c/o the Association. Any suggestions on how we may better serve the Association are always welcome.

TREASURER'S REPORT

15 September 80

Cash on hand, Fidelity Bank (5/15/80)		$2833.26	
Savings Account Balance			$3385.34
INCOME			
Memberships: 193 @ $5		965.00	
Book: 10 @ $3		30.00	
T-shirt sales		30.00	
Interest on savings (to 8/29/80)			60.10
		$3858.26	
			$3445.44
EXPENDITURES			
Newsletter			
printing	146.75		
transport	9.90		
mailing	26.63		
Office expenses	35.10		
Nominating Comm.	203.89		
Prog. Comm. (Lanc)	8.50		
Local Arrangements, (Lanc.), advance	200.00		
	630.77	($630.77)	
BALANCES, 15 September 1980		$3227.49	
			$3445.44

Respectfully submitted,

Peter J. Parker
Treasurer

To the editor:

At Crystal City the membership was asked to and gave its support to the efforts of one of our members to secure tenure at his institution. I, for one, believe that means by which that support was sought was ill-advised. Which of us could have spoken against such a resolution when opposition might be interpreted as bearing the individual member ill-will? Certainly not I. However, it should not happen again. I recommend that the Steering Committee and membership adopt a by-law that would provide for an orderly grievance procedure. The elements might be (1) complaint to state rep, who would then investigate, with perhaps two at-large reps the merits of the case and report to S.C.; (2) S.C. would then prepare a) appropriate resolution for membership, or b) if time does not permit, S.C. would approve appropriate action for the Chairperson. (3) If merits of the case warrant it, MARAC might vote to censure the institution and publish the vote of censure in the MAA and Saa Newsletter. An alternative by-law might call for an elected Committee on Professional Standards and Grievances.

Respectfully,

Peter J. Parker

MARAC INCORPORATION

by
Elizabeth Homsey

Last spring the Steering Committee investigated the possibility of MARAC's becoming incorporated. It was determined that incorporation would free the officers and individual members from personal liability in the event that the organization were sued or failed to meet some contractual obligation.

Because the Bureau of Archives and Records and the Corporation Department in Delaware are both in the Office of the Secretary of State, the Delaware representative (at that time Elizabeth Homsey) volunteered to look into the procedure for incorporation in that state. If MARAC chooses to incorporate in Delaware, the group must designate a registered representative in the State who will receive any official correspondence concerning the corporation. Dr. Richmond Williams at the Eleutherian Mills - Hagley Foundation has agreed to serve as our representative, if MARAC wishes.

The initial cost of incorporating in Delaware will be $125 for the preparation of the document and approximately $37 in state and county filing fees. (This last amount is approximate because the charge depends on the number of pages in the document.)

In the future, MARAC will also have to pay a franchise tax of $10 each year.

If anyone has any comment or questions on the proposed incorporation, please address them to Joanne Mattern, Hall of Records, Dover, Delaware 19901.

The Steering Committee has decided to recommend incorporation to the membership. The vote will be taken at the Lancaster business meeting.

Archives and the Legislative Process

Larry J. Hackman, Director of the Records Program of the NHPRC, has made the following recommendations based on notes which he took during a 1979 American Library Association legislative workshop. He feels that because of the increasing amount of legislation affecting archives and manuscripts programs, archivists and archives users should acquire a better understanding of the legislative process.

Legislative Pointers:

1. Know your own program. Define your objectives and keep them firmly in mind. Be flexible but stand your ground on the major points.

2. Be persistent and forceful. The most difficult step is to get things started. Accept incremental strategies. Get your foot in the door, then come back for further gains and keep at it until you achieve your goal.

3. Fill the legislator's information gap. Legislators pride themselves on acting on "the facts." But because of lack of full time or qualified staff, legislators usually must rely on the initiative and expertise of others. Establish and cultivate your reputation as a knowledgable source. Your reputation will spread more quickly than you may realize and you will be asked for advice at the appropriate time.

4. Think of the legislative process as an obstacle course, not a flow chart. Remember that it is almost always easier to kill legislation than to pass it.

5. Silence is dangerous. It appears as acquiescence to the legislator. When there is no opposition, an idea takes on legitimacy and acquires momentum.

6. Try to develop a "watchdog" capability to monitor developments inside the legislature so that your position is not undercut and legislation developed without your knowledge.

7. Cultivate other constituencies which might be supportive. Don't leave out citizens or groups that might be affected by your program. Work to neutralize potential opposition.

8. Know the mechanics of the legislature process as it applies to your particular case. Identify key individuals, for example, in the majority party leadership and on the committees that will handle your legislation. Don't forget about the important role of committee staff. If your bill is to pass, these people must almost always be persuaded of its merits. Talk to key legislators before the legislative session begins.

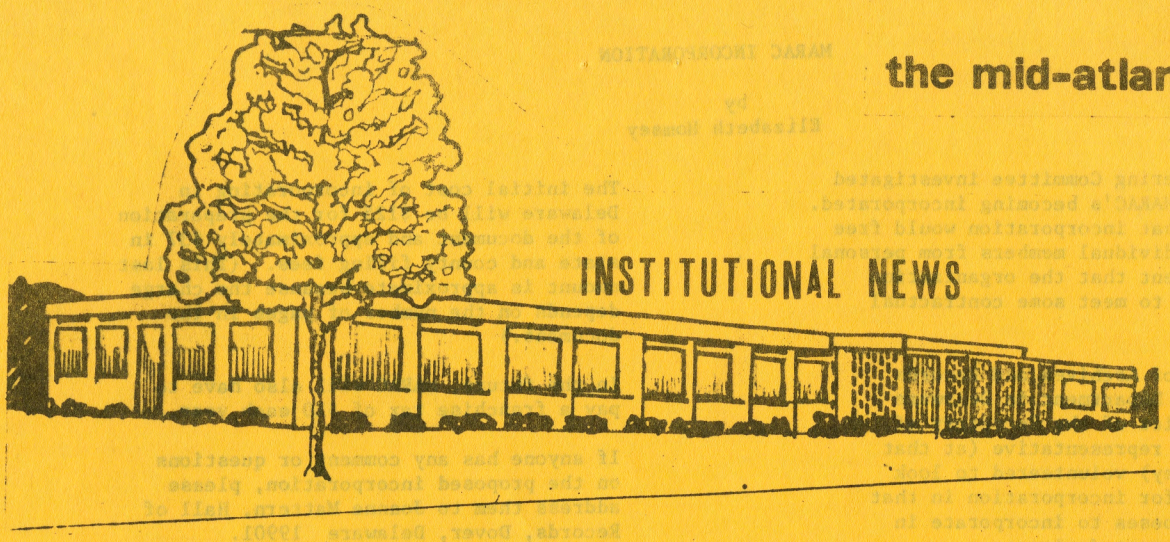
9. Find out which committees could consider your legislation. If there are options, work to have your legislation handled by the most sympathetic committee. Have written testimony available at hearings and distribute copies to important parties who were not able to attend the hearing. Send a synopsis of testimony to committee members in advance of your testimony. All Key legislators must be "educated" by some means by the time of crucial work sessions and votes.

10. An appeal to reason is always good strategy.

11. Don't leave out arguments relating to cost savings and cost effectiveness.

12. Publicize your success, give credit to all your supporters, and expecially those who worked particularly hard and were most important.

the mid-atlantic archivist



INSTITUTIONAL NEWS

People

EDWARD WELDON, Archivist of New York State since 1975, has been named Deputy Archivist of the United States. As Archivist of New York, Ed supervised the creation of the state archives, the construction of the archives building, the completion of the first comprehensive state records survey, and the preservation and disposition of all local government records outside New York City.

Ed is a founding menber of both MARAC and the Society of Georgia Archivists. His services to SAA are well known. He is SAA's vice president elect and will become president in 1981.

Institutions

The National Archives Assembly (see July maa p. 7) published the first edition of its newsletter The New Archivist this month. Editor John Rumbarger hopes to make it a bimonthly publication and to expand its format over the next few months. Plans are to devote a major portion of each edition to features and editorial material. Eventually Rumbarger hopes the newsletter " . . . will become a publication of importance to all persons throughout the country concerned with nurturing the national treasures that the Archives represents."

DC ARCHIVISTS

The DC Archivists has initiated a series of meetings focusing on issues pertaining to historical records in the district. Each meeting will be in a different host institution. All meetings are scheduled from 5:30 to 7:30 p.m. The following schedule has been established:

September 23- "The Status of District of Columbia Official Records"
American Institute of Architects

October 23- "Guides to District of Columbia Repositories
Harvard Street Library, University of DC

November 19- "Local Sources for DC History"
First Congregational Church of Washington

January 22- "Tour and Discussion of facilities"
Corcoran Gallery of Art

February 25- "Tour and Discussion of facilities"
National Academy of Science

"THE ENEMIES OF BOOKS"

The Kenneth Spencer Research Library, University of Kansas, has opened a rather unique exhibit -- "The Enemies of Books." The exihibit focuses on the collection's worst and ugliest books featuring crumbly 19th century paper; fire, flood, and "scotch" tape damage; mold, sunlight, bookworm, and cockroach damage; amd the ravages of censorship -- a manuscript with 36 pages cut out by an Inquisitor in 1581. The enemies include material defects, accidents, environment, biological pests, and people. A companion exhibit, ". . . and some friends," illustrates repair techniques. Does your institution have any books suitable for a similar exhibit?

COMMUNITY ORAL HISTORY CONFERENCE

The Pennsylvania Historical and Museum Commission, the Pennsylvania Federation of Historical Societies, and Westmoreland County Community College will cosponsor a Community Oral History Conference, October 24-25, 1980, at the college. Workshops will focus on designing oral history projects, local union oral histories, family oral history, school curriculum, community and oral history, and coal region oral history. For further information contact:

Mrs. Roxane Kauffman
Division of History
Box 1026
Pennsylvania Historical and Museum Commission
Harrisburg, Pennsylvania 17120

MARAC WORKSHOP: ARCHIVAL CONSERVATION AT CCAHA, PHASE PRESERVATION, AND ARCHIVAL STORAGE METHODS

by
Lois Olcott Price

This workshop, to be presented at the Lancaster meeting, is designed to help MARAC members plan an overall, long-term preservation program and to introduce several specific in-house procedures that can be used to improve the condition of collections.

The first part of the program will include two short talks by Mrs. Marilyn Kemp Weidner, Director of CCAHA and Lois Olcott Price, an assistant conservator who recently completed an internship at the Library of Congress. Mrs. Weidner will speak about the role of CCAHA in archival conservation and describe the services the Center can provide for member institutions. Ms. Price will speak about the phase preservation program developed at the Library of Congress and its applications to different types of institutions and collections.

These talks will be followed by three workshops concerned with archival storage. A complete selection of applicable materials and product information sheets has been requested from each of the major archival supply companies. They will be available for examination and comparison by workshop participants and accompanied by supplementary materials compiled by CCAHA. The workshops are:

1. The uses of polyester film. This workshop will cover the use of polyester processing folders, two and four-sided encapsulation, and storage display folders.
2. Photographic storage. This workshop will explore the advantages of the various systems and materials presently available for storing different classes of photographic materials.
3. Book and pamphlet storage. This workshop will explore a variety of approaches to storing pamphlets and consolidating deteriorating books including some methods developed at the Library of Congress.

GRANT INFORMATION

The Lancaster Conference will feature a one hour session on Friday focusing on grant proposals and problems associated with them. Staff members from the National Endowment for the Humanities will be there to answer your questions. More information will be provided at the Lancaster registration desk.

AFRO-AMERICAN HISTORY AND CULTURE COMMISSION

Representative Clarence J. Brown and Senator John Glenn, both of Ohio, recently introduced bills into the House and Senate to establish a National Afro-American History and Culture Commission. The Commission would establish and operate a Center at Wilberforce, Ohio. MARAC members who wish a copy of the bill and a summary should contact Mr. Brown at 1135 Longworth House Office Building, Washington, DC 20515 or 150 N. Limestone Street, Springfield, Ohio 45501.

AUTOMATION IN ARCHIVES SESSION

by
Roy H. Tryon

The application of automation in archives is of interest to many archivists. What benefits does the advent of the new technology hold out for us? Two sessions have been scheduled which address these concerns. The first is a general discussion of needs and problems which involves two archivists, an historian, and and information scientist. Lawrence McCrank, University of Maryland, will be the moderator for this session. Ted Durr of the Baltimore Regional Institutional Studies Center and Karen Levitan of the National Science Foundation will be the speakers. Charles Dollar, National Archives and Records Service, will act as the commentator. The second session details the experiences of two archivists who are currently administering automated archival operations. Stephanie Morris from the National Immigration Archives Temple University, will act as chairperson and Adele Newberger, Baltimore Regional Institutional Studies Center, and Richard Kessner, East Tennessee State University, will be the speakers. The two sessions are designed to acquaint archivists not only with specific applications, but also with the broader issues and concerns of archival automation.

HEARING IMPAIRED INTERPRETER AT LANCASTER

An interpreter for the hearing impaired will be available at the MARAC Lancaster conference. The Local Arrangements Committee has located an interpreter and several potential sponsors. If you or someone you know wishes to use this service contact Robert Coley, Millersville College, Millersville, Pennsylvania, to make arrangements.

OHMAR DATE SET

The fall meeting of OHMAR, Oral History in the Mid-Atlantic Region, will feature "Post-Election Analysis: Oral Histories of Politicians" and will be held in the U.S. Capitol on Saturday, November 8, 1980 from 10 am to 4:30 pm. For further information, contact Pamela Henson, A&I 2135, Smithsonian Archives, Washington, DC 20560, 202-357-1420.

AMERICAN SOCIETY FOR LEGAL HISTORY WORKSHOP

The American Society for Legal History will feature a workshop on scholarly acess to lawyers' papers in Philadelphia, October 24, 1980. For further information, contact:

Ms. Susan Grigg
Manuscripts and Archives
Yale University Library
Box 1603A Yale Station
New Haven, Connecticut
06520

HISTORICAL ATTRACTIONS IN THE LANCASTER AREA

by

Carolyn C. Wenger

Pennsylvania ranks fourth in the nation as a tourist attraction, and Lancaster County ranks fifth in Pennsylvania. Any area motel, restaurant, or service station can direct interested travelers to typical tourist fare. However, the MARAC delegation in October will find thehistorical sites described below to be of more than average educational value and interest. More detailed brochures are available at the Information Center, in the Brunswick Motor Inn building facing Chestnut Street.

Donegal Mills Plantation, P.O. Box 204, Mount Joy, PA 17552 (653-2168) a restored 18th and 19th century community, administered by the Historic Preservation Trust of Lancaster County. The plantation is a restored, rural industrial village with the tour consisting of four buildings-- a 19th century rural mansion, a colonial miller's house, bake kitchen, and three-story mill plus a kitchen garden, stables, trout hatchery, and nature walk. Hours: Saturday and Sunday, 1:00 p.m. to 5:00 p.m. Admission: $2.75.

Ephrata Cloister, 632 West Main Street, Ephrata, PA (733-6600). Unique medieval cloister of the pious and ascetic Seventh-Day Baptists, an 18th century German Protestant monastic group which numbered approximately 300 persons at the height of its productivity about 1750; founded in 1732 by Conrad Beisel, A German Pietist mystic; noted for printing press and fraktur-schriften. Administered by the Pennsylvania Historical and Museum Commission. Hours: 10:00 a.m. to 4:30 p.m. weekdays except Monday; 12:00 to 4:30 p.m. Sunday. Admission: $1.50.

Hans Herr House, 1849 Hans Herr Drive, Willow Street, PA 17584 (464-4438). Build in 1719, oldest house in Lancaster County, used as an early Mennonite meetinghouse, outstanding example of medieval Germanic architecture, museum of agricultural implements and tools. Administered by the Lancaster Mennonite Historical Society. Hours: Daily, 9:00 a.m. to 4:00 p.m.; closed Sunday. Admission: $1.50.

Heritage Center of Lancaster County, Center Square, King and Queen Streets, Lancaster, PA 17604 (299-6440). Exhibits housed in Lancaster's Old City Hall and the adjoining Masonic Lodge building, both dating to the mid-1790s. Examples of "town" and "country" arts, elegantly styled pieces as well as simple but appealing folk art and craftmanship of early Lancaster County: room settings, clocks, furniture, quilts, coverlets, samplers, silver, pewter, copperware, printed works, rifles, fine art, home-made toys, baskets, kitchen utensils, fraktur, decorated woodenware, weatherwanes, and other folk art, and architecture. Hours: Tuesday to Saturday, 11:00 a.m. to 4:00 p.m.; Sunday, 1:00 to 4:00 p.m. Admission: $1.50.

Historic Lancaster Walking Tour, 15 West King Street, Lancaster, PA 17604 (392-1776). A rewarding and invigorating experience the whole family will enjoy. Take a memorable walk into history with a customed colonial guide to see beginnings of the Conestoga wagon, Pennsylvania rifle, Robert Fulton's steamboat, the Lewis and Clark expedition, F. W. Woolworth "5 and 10 cent store," and more locations of historic, architectural, and cultural interest. Each 90-minute, small group tour includes a film presentation and visit to the Historic Lancaster Gallery and Gift Shop. Hours: Monday to Saturday, 10:00 a.m. and 1:30 p.m.; Sunday, 1:30 p.m. only. Special tours for Thursday and Saturday at 3:30 p.m. Reservations appreciated. Admission: $2.50.

National Association of Watch and Clock Co Collectors, Inc. Box 33, 514 Poplar Street, Columbia, PA 17512 (684-8261). The museum offers an opportunity to examine a collection of watches, clocks, tools, and other related items which range from primitive to modern. Movements of wood, iron, and brass are displayed. The "how and why" of timekeeping is emphasized throughout whether the display be of early non-mechanical timepieces or of the highly sophisticated "Atomic Clock." The Association maintains a library, including books, shop records, memoirs, patents, photographs, manufacturers' catalogs, and slide/tape programs. Hours: Monday to Friday, 9:00 a.m. to 4:00 p.m.; Saturday, 9:00 a.m. to 5:00 p.m. Admission: Non-member adults, $1.50; members, free.

Pennsylvania Farm Museum of Landis Valley, 2451 Kissel Hill Road, Lancaster, PA (569-0401). An outdoor museum of Pennsylvania's rural heritage, including tavern, gun shop, wagon shed, spinning and weaving building, farm implement shed, barn, seamstress house, print shop, harness shop, pottery shop, settler's farm, federal farm, education building, blacksmith shop, transportation building, restored hotel, steam engine building, country store, restored farmhouse, firehouse, and tin shop. Administered by Pennsylvania Historical Museum Commission. Hours: Sunday, 12:00 to 4:30 p.m.; Tuesday to Saturday, 9:00 a.m. to 4:30 p.m. Admission: $2.00.

People's Place, Main Street, Intercourse, PA 17534 (768-7171). A people-to-people interpretation center, specializing in the story of Amish, Mennonite, and Hutterite peoples. "Who Are the Amish," a three-screen documentary feature captures both the facts and the soul of the Amish, answers many questions, and documents the reasons behind their lives. The Amish Story Museum is an educational journey, telling the Amish story from its beginnings in Europe. Rare Amish folk art and children's features illustrate Amish life and themes.

"Hazel's People," a feature film set in the Mennonite community, is shown at 6:00 p.m. and 8:00 p.m., daily except Sundays. Admission: "Who Are the Amish" and Amish Story Museum, $2.75 (or $1.50 each); "Hazel's People," $2.75.

Railroad Museum of Pennsylvania, Box 15, Strasburg, PA 17579 (687-8628). An outstanding collection of railroad locomotives, cars, equipment, and memorabilia, including exhibition cases laden with artifacts, a giant photographic mural of famous Rockville Bridge across the Susquehanna River, and a slide show depicting the history of the railroad train from the earliest steam locomotives to the sleek speeding trains of the 1970s. It graphically tells the story of the men, places, and events associated with railroad history. Administered by the Pennsylvania Historical and Museum Commission. Hours: Monday to Saturday, 10:00 a.m. to 5:00 p.m.; Sunday, 11:00 a.m. to 5:00 p.m. Admission: Adults, $1.00.

Robert Fulton Birthplace, Route 1, Quarryville, PA 17566. Early home of pioneer, steamship builder, artist, inventor, and engineer. Administered by the Pennsylvania Historical and Museum Commission. Hours: weekdays except Monday, 9:00 a.m. to 4:30 p.m.; Sunday, 1:00 p.m. to 4:30 p.m. Admission: $1.00.

Rock Ford Plantation, Box 264, 881 Rock Ford Road, Lancaster, PA 17602 (392-7223). The preserved and authentically furnished late 18th century home of Edward Hand, George Washington's Adjutant General, and the Rock Ford-Kauffman Museum. Almost two centuries old, the Georgian style, brick mansion is of simple but pleasing design--surprisingly untouched by deterioration and practically unchanged architecturally since it was built in approximately 1792. Hostesses in period dress conduct the tours. The museum features many objects of pewter, copper, brass, tinware, carved wood figures and butter prints, fraktur, pottery, rifles, glassware, and representative furniture types. Hours: Monday to Saturday, 10:00 a.m. to 4:00 p.m.; Sundays, 12:00 to 4:00 p.m. Admission: $2.00.

Wheatland, Marietta Avenue, Lancaster, PA (392-8721). The historic home (1828) of James Buchanan, President of the United States, 1857-1861. A charming 19th century Presidential mansion, completely restored to its original state, with authentic pre-Civil War furniture and styling. It contains much of his furniture, china, and silver. Guides in period gowns conduct the tours. Hours: 10:00 a.m. to 5:00 p.m., daily. Admission: $2.50.

Other sites of historical interest include Cornwall Iron Furnace; Ephrata Museum; 1740 Eagle Museum, Strasburg; Rome Mill, Lititz; Lititz (Main Street) Walking Tour of Moravian Community; Witmer's Tavern (1725), Lancaster; White Chimneys, Gap; and Rough and Tumble Engineers' Museum, Kinzers. Welcome.

LANCASTER CITY HISTORY

by
John W. Aungst

Originally known as Lancaster Townstead, the village of Lancaster was laid out in 1730 on land owned by Andrew Hamilton, Esquire (shrewd Philadelphia lawyer of J. Peter Zenger - freedom of the press fame), as the County seat of Lancaster County, erected on 10 May 1729 as the fourth county in William Penn's Commonwealth of Pennsylvania. Strategically located on important east-west thoroughfares and surrounded by rich limestone soil, the town attracted many artisans and craftsmen. The town grew rapidly, being chartered as a borough in 1742. The early population was a mix of English, German, Scots and Swiss, with a religious blend of Baptist Brethren, Catholic, Episcopalian, Jewish, Lutheran, Mennonite, Moravian, Presbyterian and Quaker churches represented.

The artisans and craftsmen developed the Pennsylvania (Kentucky) Rifle, the Connestoga Wagon, and were largely responsible for providing supplies and transportation for the French and Indian and Revolutionary Wars. This bustling activity made Lancaster the largest inland town in the American colonies.

The Lancaster Court House in center square was the site of the great Lancaster Indian Treaty of 1744, a turning point of Colonial History. As a result of this treaty the Iriquois Alliance gave the English an advantage over the French in America. When the British occupied Philadelphia during the Revolution, the fleeing Continental Congress met in the same court house on 27 September 1777, making Lancaster Capital of the United States that day. Lancaster was also capital of Pennsylvania 1 October 1777 to June 1778, and from 1799 to 1812. President George Washington was in Lancaster 4 July 1791 to celebrate the 15th anniversary of American Independence. General Lafayette was entertained here in 1825.

Lancaster was the home of John Ross, Esquire, signer of the Declaration of Independence, John Jasper Yeates, General Edward Hand, Adjutant General to George Washington, Edward Shippen, and William Henry. Robert Fulton, of steamboat fame, President James Buchanan, Thaddeus Stevens, Governor Simon Snyder, General John Fulton Reynolds, and John Wise, early aeronaut, lived here. In the art world Lancaster was the home of Jacob Eichholtz, Arthyr Armstrong, and Charles Demuth.

Still being operated by the original family, the Demuth Tobacco Shop is the oldest in the United States. The Fulton Opera House is the oldest theater in continuous operation. Frank W. Woolworth had his first successful 5 and 10¢ store here, becoming the keystone of the world-wide Woolworth and Woolco stores today. Franklin and Marshall College, founded in 1787, is located here, as is the corporate headquarters of Armstrong World Industries, formerly Armstrong Cork Company.

Although many excellent examples of Lancaster architecture from various periods have been lost to the wrecker's ball, the tide seems to be turning. As a result of an aggressive Lancaster County Historical Society and an active Historic Preservation Trust of Lancaster County, the illustrious historical heritage of the city is being increasingly appreciated and the number of buildings being preserved and restored now far exceeds those being demolished. The city today reflects an eclectric display of American architecture from the late 18th century to the present.

ARCHIVAL COLLECTIONS IN LANCASTER COUNTY

by

Marjorie Markoff

The diversity of Lancaster County is reflected in the variety of its archival repositories. History, genealogy, theology and industry are well represented. If you have time when you are in Lancaster, please feel free to visit any of the places listed below.

LANCASTER COUNTY HISTORICAL SOCIETY

At the corner of President and Marietta Avenues in Lancaster is the Lancaster County Historical Society. Here are housed materials covering more than 250 years of Lancaster County history.

Archival holdings of the Society include county tax records from 1750-1939, intestate records from 1731-1910, deeds, diaries, muster rolls, account books and other business records. The Library also contains Lancaster newspapers from the eighteenth to the twentieth century including many early ones written in the German language.

The strong research collection is comprised of local histories, published genealogies, county directories from 1843 to the present, and many local maps. The Society's own Journal, published since 1896, provides much information on Lancaster County's history. A large collection of photographs showing various scenes in the county as well as many individuals serves as a valuable source for both historians and genealogists. Manuscript materials include the personal papers and business records of several prominent Lancaster Countians.

On exhibit throughout the Willson Memorial building are portraits painted by noted Lancaster County artists, Jacob Eichholtz and Arthur Armstrong. There is also a small museum containing items of local interest.

LANCASTER MENNONITE HISTORICAL SOCIETY

The Lancaster Mennonite Historical Society, begun in 1961 as a nonprofit, educational institution, is located on Millstream Road off Route 30, east of Lancaster. The archives and library serve thousands of researchers each year.

As the official depository for archival records of all Lancaster Mennonite Conference ordained leaders, committees, and congregations, the archives of the Historical Society include diaries, correspondence, deeds, church bulletins, programs, and record books. This material serves researchers in the fields of history, theology and genealogy.

A library of more than 60,000 volumes concentrates on local history and theology as well as on genealogy. Historical materials about the Amish and the Mennonites and histories of southeastern Pennsylvania and its denominations round out the collection.

Also housed in the Society's library are periodical indexes, cemetery records, deed and will abstracts, atlases, patentee maps, marriage records, census records, ship passenger lists and a genealogical card file of over 200,000 cards. These sources are of great value to the family historian.

MILLERSVILLE STATE COLLEGE

Located on the fourth floor of Ganser Library on the Millersville State College campus are Archives and Special Collections. Although tailored to the needs of the college community, the collections have been used by scholars and researchers throughout the country and in Germany.

The college archives contain material which reflect the 125 year history of Millersville, the first state normal school in Pennsylvania. Included are various records and correspondence, official publications, such as literary magazines and yearbooks, newspaper clippings, photographs and college memorabilia.

In addition to housing the college archives, Millersville is the official depository for a number of state and national organizations. The archives of the American Industrial Arts Association and of the Pennsylvania State Modern Language Association have been at the college since 1974. In 1977 the Pennsylvania Sociological Association designated Millersville as its official depository.

The records of the S. Morgan Smith company of York, Pa. contain correspondence and other business records from 1880-1955. The company was involved in the production of turbines, electric power generation, and transmission equipment.

On permanent exhibit in the Esther Risser Whitely Room is the Thomas J. Myers Collection of oriental art objects, which includes dolls, prints, books, ceramics, military apparatus and articles of clothing.

The Leo Ascher Center for the Study of Operetta has recently been established. Included are sheet music, photographs and other items relating to the Viennese composer who lived from 1880-1942.

The Manuscript Collection, emphasizing subjects of local interest, contains deeds, letters and other papers of families and individuals. Most notable are the papers of Lancaster Countian Richard Gehman, nationally known author and journalist.

A strong research collection supplements the archival and manuscript collections in the areas of Pennsylvania history, genealogy and the various ethnic and religious groups of Lancaster County.

FRANKLIN AND MARSHALL COLLEGE

In the Fackenthal Library on the Franklin and Marshall campus in Lancaster are a number of manuscript and archival collections. The college archives contain works by the college's alumni and faculty, yearbooks, and various scrapbooks. Photographs and reviews of all productions by the student theater group comprise the Green Room Archives.

The W.W. Griest Collection of Lincoln Pictures includes nearly three hundred photographs, lithographs, half-tone engravings, mezzotints and etchings of Abraham Lincoln. The papers and correspondence of poet Lloyd Mifflin and the Reynolds papers are also housed in the Library.

The Alexander Corbett Collection of Theatre Memorabilia consists of six hundred photographs and letters of actors and actresses during the Victorian era in America.

ARMSTRONG CORK COMPANY

The archives of the Armstrong Cork Company are located in Lancaster, the company's international headquarters. Included in the collection are photographs and correspondence as well as papers and speeches of company officers.

In addition, the archives contain materials about Armstrong's many products, information relating to its plants around the world, and records of conferences and other events in the company's history.

EVANGELICAL AND REFORMED HISTORICAL SOCIETY

The Archives and Library of the Evangelical and Reformed Historical Society are located at 555 West James Street in Lancaster. Established ca. 1813, the archives contain the official minutes of the Reformed Church in the United States, of the Evangelical and Reformed Church, and of the United Church of Christ.

Also included in the collection are the pastoral records of more than 700 churches, and photographs of various clergymen. The Unger Collection contains genealogical materials, concentrating on Schuylkill County, Pennsylvania. Manuscripts include correspondence from the colonial period, mostly in German script.

UPDATE: MUCCI SALES

Sales of the Mucci volume in 1980 break down as follows:

Public libraries	6
Foreign	8
Subscription agencies	9
Colleges, universities, historical societies	27
Miscellaneous	9

DO YOU HAVE AN AUDIOVISUAL PRODUCTION?

The Spring 1981 MARAC Program Committee plans to have an Audiovisual Festival at the meeting in May 1981 at Pittsburgh. The Committee is seeking audiovisual productions (slide tapes, motion picture films, etc.) which archival institutions have created for use with donors, visitors or for other purposes. The AV productions will be shown two or three times. A session scheduled later during the meeting will provide comment/criticism on the productions. If you have an AV production that you're willing to have presented, please contact: Linda Henry, National Council of Negro Women, 1318 Vermont Ave. NW, Washington, DC 20005.

MARAC 1981 -- AN ENLIGHTENING EXPERIENCE!

If you think Pittsburgh is still the "Smoky City," you haven't seen the new bright Pittsburgh, host city for the spring MARAC Conference, May 8 and 9.

You'll stay on the University of Pittsburgh campus where everything is in walking distance, and whether it is sports, music, ethnic restaurants, or a cruise on the three rivers, Pittsburgh has entertainment to suit your taste.

And the Conference program is geared to enlighten you on the state of the archival art.

Books

Ann Flowers & James Craven, Disaster Plan for the Bentley Library, 1976, 1977-updated

A copy of this disaster plan is available on request from the Michigan Historical Collections, University of Michigan, Ann Arbor.

As the note to the reader states, the plan was designed as an in-house document showing both strengths and weaknesses. The format is a briefly annotated outline in several categories: Potential sources of danger including natural, building, fire hazards, Library Organization including priorities for salvage, locations of items, insurance and responsibilities of staff members, Salvage, Community Resources and Recommendations.

The style and format are extremely useful. The section on Insurance, for instance, includes the name of the man in charge of University insurance at Michigan and his telephone number, items covered, items excluded, the rare book policy available and some suggestions of the insurance man. The section on Salvage is organized in a similar fashion. Staff are divided into teams, responsibilities outlined and possible work flow throughout. The authors have tried to consider all the things which could happen and then set work flow to counteract these situations. The section on Community Resources is really a list of supplies and facilities that would be needed in an emergency. These are matched by names, addresses and telephone numbers.

The disaster plan is well done and extremely practical. By using this particular outline format, it forces the Bentley staff to look at possible dangers and then think about the most effective way to deal with them.

Journal of the Afro-American Historical and Genealogical Society. #1, Summer 1980, 46 pgs.

The Society was founded in 1977 to promote scholarly Afro-American historical and genealogical endeavors. This issue contains autobiographical fragments of a runaway slave, George Latimer, sections on Kentucky marriage records, poetry, book reviews and queries. Published quarterly, the Journal is available from the Society, P.O. Box 13806, T St. Station, Washington, D.C. 20009 for $35.00/year.

Guide to Genealogical Sources at the Pennsylvania State Archives by Robert M. Dreector, Pennsylvania Historical & Museum Commission, Harrisburg, 1980. $5.00 - .30 sales tax for Pennsylvania residents.

This guide lists and describes record groups, manuscripts and microfilm holdings including passenger lists, records of naturalization, vital statistics, military and war records, occupational records, prison records, land records, church and cemetery records, county records, census records, family papers and miscellaneous records. An appendix lists record groups and manuscript groups included in the volume and is followed by an index.

Pauline M. Vaillancourt, INTERNATIONAL DIRECTORY OF ACRONYMS IN LIBRARY, INFORMATION AND COMPUTER SCIENCES. R.R. Bowker, New York, 518 pages. $45.00

The growth and application of computer technology to the world of libraries, manuscript collections, and archives has introduced numerous new acronyms to our language. This directory contains over 5,500 acronyms and initialisms, their full name, and a brief annotation on the creating organization, the date the term was established, and other relevant information. There is also a detailed index.

Bulletin # 8, International Council on Archives Microfilm Committee, Madrid, 1979.

The Bulletin begins with a report of the 10th meeting of the Microfilm Committee in Oslo in May, 1979. The first article is a call for a plan on the development of independent testing facilities. A second article, "Introduction to Reprographic Technique" is an edited excerpt from the Internatinal Seminar on Modern Archival Technique held in Potsdam in 1975. The last article is on the Central Microfilm Repository at Espegran, France, established in 1973. Two technical notes describe a transport device for the microfilming of newspapers and an experiment with the use of 16 mm cartridge in the Dutch State Archives in Wrenthe Province. A limited number of copies are available from Albert Leisinger, Jr., Secretary, Microfilm Committee, International Council on Archives, The National Archives, Washington, D. C. 20498

Arrangements

Continued from page 1

A block of twenty-five general admission seats have been reserved for MARAC members for the Pops concert by the Pittsburgh Symphony Orchestra directed by guest conductor Mitch Miller at 8:30 p.m. Thursday in Pucillo Gymnasium at Millersville State College. Tickets will be issued to the first twenty-five registrants requesting them. Proceeds from the "Pittsburgh Symphony: Week in Residence" will benefit the building program at Lancaster General Hospital, the restoration program at Rock Ford Plantation, and the Dr. Louis Vyner musical scholarship program at Millersville State College.

The hospitality suite will be open late Thursday afternoon and evening. Early registrants may register then. Registra- will begin formally at 8:00 a.m. on Friday morning. Coffee and danish will be provided for those who wish them. Tom Hickerson's keynote address, "A National System for Archival Information: Problems and Prospects," is scheduled at 9:00.

Luncheon will be served at 1:15 in the Ellicott Room. The featured speaker, John L. Kraft, Historical Site Administrator, Ephrata Cloister, will present an illustrated address entitled "The Ephrata Cloister: a Unique Eighteenth-Century Communal Experience."

Following the afternoon session, a wine and cheese reception will be held at the Heritage Center of Lancaster County, Penn Square, from 5:00 p.m. to 6:00 p.m. The party is partially sponsored by Gaylord Bros. Registrants are then free for dinner and to sample the night life of the city and county.

The area east of the city abounds in "authentic" Pennsylvania German restaurants, which usually serve "family style" three meats, three or four vegetables, various "sweets and sours" (relishes, etc., as side dishes), and several desserts. A word of caution: Pennsylvania German food is not the same as German food. The Pennsylvania German meats tend to be roast beef, ham, and fried chicken. The vegetables always include at least one potato dish and a "filling" or stuffing, and the desserts usually include a fruit pie or the area's speciality, shoo-fly pie. The meal is for those whose stomachs are as large as their eyes.

Because of the housing of the Pittsburgh Symphony Orchestra in the Brunswick during the time of the meeting, some MARAC members may be housed at the Host Town, a comparable hotel, and will be provided free parking in the parking garage of the Brunswick both Friday and Saturday during the times of the meetings.

No organized tours are being planned because the archival institutions and other sites are scattered over a relatively wide area. Automobiles provide the easiest and sometimes the only mode of transportation, but a few, such as the Lancaster County Historical Society, the adjoining Wheatland, Millersville State College, Franklin and Marshall College, Armstrong Cork Company, and the Evangelical and Reformed Historical Society may be reached via public transportation during the day. The Heritage Center of Lancaster County and the starting point of the Historic Lancaster Walking Tour are a block from the hotel. All except the archival institutions charge an admission fee ($1.00 - $2.75). Recommended touring times are Thursday and Saturday afternoons.

For those who wish to relax and get acquainted with other MARAC members, the hospitality suite will be open on Friday evening from about 8:30 p.m. until all have gotten acquainted.

State caucus meetings open the Saturday schedule at 8:45 a.m. Following the morning workshop period, a buffet brunch will begin at 11:15 a.m. to be followed by the MARAC business meeting. The last workshop period ends at 3:00 p.m.

The Meeting

Continued from page 1

Beginner sessions on topics such as In-house Conservation(see detailed article), Starting A Small Archives, Archival Priorities, Finding Aids, Appraisal of Records, and Security will provide basic information on archives for newcomers to the field and also to those "oldcomers" desiring a refresher.

Schematic sessions on a more advanced level include two workshops on New Technologies (see detailed article), Oral history Records, Conservancy, Archives and the Law, Archives/Library Relations, Social Welfare Records, and Developing a Microfilm Project. Administrative responsibilities and techniques will be explored in Archives in an Institutional Setting, Beginning a Records Management Policy, Sources for Funding, Public Programs: Administering for Impact, and Enlisting Interns and Volunteers.

While each session is meant to discuss a specific issue, procedure, or problem in the archival profession, when viewed as a whole, they give us a better clue as the the present state of the art and in what direction we are headed.

So, some, learn, discuss, explore. We hope to see you in Lancaster!

ARCHIVAL MALPRACTICE INSURANCE

Leonard Rapport, a MARAC founding member, recently received the following letter from a "prominent" insurance company:

Dear Mr. Rapport:

Will you trade a few moments of reading time for a lifetime of peace of mind? Would you trade those moments for something which could mean a whole lifetime of security for you and for those who depend on you? Have you considered what can happen to you in your profession? Are you insured against such?

HAVE YOU EVER-- Furnished by mistake to your institution's leading donor records showing her great-grandfather to be Jack-the-Ripper instead of the very reverend Canon Hohn J. Scott (resulting in a broken marriage, a child not getting into Groton, and a suicide)? Overlooked certain IBM records resulting in that corporation losing a 1.5 billion dollar lawsuit? Disposed of records about which, the following year, the entire academic community was in total agreement that the loss was irremediable, catastrophic, and from which scholarship could never recover? Left in the laminator a few minutes too long a George Washington ALS? Stored ADP tapes next to the electric motors for the stack elevators? Done a complete microfilming with the lens cap on? Featured a Blanche Kelso Bruce letter in the National Womens' Week display? Brought into the search room for a DAR study group two Hollinger boxes, one of which, when opened, revealed a nearly empty Boone Farm bottle and a three year-old issue of Playboy, less the centerfold?

If you will return this letter, giving us the date of your birth, we shall be delighted to explain our individualized service to you. A postage free envelope is enclosed so you can mail your request for information today.

Cordially,

---

from

Martha Slotten
Secretary, MARAC
Dickinson College Library
Carlisle, PA 17012

Non-Profit Organization

United States Postage
Paid
Carlisle, Pennsylvania
Permit # 173

TO

«time dated material»